



# KENYA INSTITUTE OF SUPPLIES MANAGEMENT

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**MATTERS ARISING FROM THE MINUTES OF THE 5<sup>TH</sup> HYBRID ANNUAL  
 GENERAL MEETING OF THE KENYA INSTITUTE OF SUPPLIES MANAGEMENT  
 HELD PHYSICALLY AT THE KENYATTA INTERNATIONAL CONFERENCE CENTRE  
 AMPHITHEATRE AND VIRTUALLY VIA VIDEO CONFERENCING (ZOOM  
 PLATFORM) ON 22<sup>ND</sup> APRIL 2022 AT 2.30PM**

MINUTE NO.	REPORTED	STATUS
<b>5THAGM(KISM)/22/04/2022/03:            MATTERS ARISING FROM THE 4TH ANNUAL GENERAL MEETING HELD ON 30TH APRIL 2021</b>	On KISM Towers, the Institute was awaiting response on the request for further support from the National Treasury. The current financing status of KISM Towers was as follows: KISM's own sources (KShs. 507,686,648); National Treasury Support (KShs. 608,000,000) and the balance payment to Contractor/Consultants stood at KShs. 288,431,392.59.	The request is still pending with appeals made to the Cabinet Secretary of the National Treasury for consideration on settlement of the pending bills. The National Treasury is considering the request in preparation of the 2023/2024 budget.
	Compliance notifications had been submitted to Accounting Officers and CEOs with compliance audits scheduled for Quarter 2 of the current financial year.	Compliance audits were undertaken in Quarter 1 of the year 2023 and a detailed report shall be tabled to the membership after review by the Council.
	The electronic voting module was currently at trial stage. Elections regulations had been approved by the Parliamentary Committee and had been submitted to the Attorney General for finalization and gazettment.	The Council elections for the year 2023 were conducted electronically in line with the approved regulations.
	The sensitization of the disciplinary instruments would be carried out in Q2 of 2022 during the membership fora.	Sensitization of the disciplinary instruments was undertaken by the Committee to the general public and the membership.
	The Public Relations and Communications Policy was work in progress with an update to be provided in the next meeting.	The Policy is still not complete awaiting input from public relations professionals noting the gap in expertise currently at the Institute.
	The draft Service Charter had been developed.	The Charter has been presented for Council approval. It shall be circulated to the membership once approval is received.
	The draft Regional Chapter Policy had been developed and was awaiting member sensitization and validation in Q2 2022.	The Policy sensitization is scheduled for the 2 <sup>nd</sup> Quarter of 2023 as the same had not been approved for release in 2022 due to the council elections activities.
	Professional Standards, CPD policies and accredited trainers had been developed and approved respectively.	Implementation of the Policies was not undertaken due to concerns raised by some licensed firms to competition authority.

	The Institute's Human Resource Instruments had been submitted to the State Corporations Advisory Committee	The Human Resource Instruments were approved by SCAC and the Institute
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	(SCAC). The Institute was awaiting their feedback.	categorized as a state corporation with approved salary structures.
	The Supply Chain Management (SCM) Bill 2021 was currently with the National Treasury for review and further processing before submission to Parliament.	The Bill has still not been released to Parliament by the National Treasury.
<b>5TH AGM(KISM)/2 2/04/2022/0 8: MOTIONS</b>	The Council should spearhead the adoption of general regulations for the conduct of the annual and special general meetings.	This was not done due to the limited time in development of the regulations that was further hampered by preparations over the Council elections. The process is scheduled to be undertaken this year.

**Prepared & Circulated by:**

Serah Okumu

Ag. CEO

*(Name)*

*(Designation)*

*(Sign/Date)*

